

BY – LAWS
OF THE CIVIL RIGHTS SECTION
OF THE NORTH CAROLINA
ACADEMY OF TRIAL LAWYERS

Article I – Officers & Executive Committee

- A. Titles, The officers of the Section shall be the Chairperson, Vice Chairperson, and Secretary.
- B. Duties of Officers
1. Section Chairperson: The Section Chairperson serves a one year term and is succeeded in office by the Vice-Chairperson who is, during the tenure of the Chairperson, the Chairperson elect. The Chairperson is responsible for coordination of all Section activities and supervision of all Committee Chairpersons and officers. The Chairperson also serves as an ex-officio member of the Board of Governors of the North Carolina Academy of Trial Lawyers must attend all meetings as directed by the Academy for members of the Board of Governors. The Section Chairperson also serves as an ex-officio member of the Education, Legislative, Membership and Public Education Committees of the North Carolina Academy of Trial Lawyers. The Section Chairperson May designate the Vice Chairperson or any Section Committee Chairperson to serve on behalf of the chairman as a member of Any of the aforesaid committees.
 2. Vice Chairperson: The Vice Chairperson serves a one year term. As such, the Vice-Chair performs all duties assigned by the Chairperson and assists all Committee Chairpersons in the execution of their responsibilities. The Vice-Chairperson is Chairperson elect and serves as Chairperson for the year Immediately following the expiration of their term as Vice-Chair. The Section Vice-Chair assists in the coordination of and Preparation for quarterly meetings in cooperation with the Education Committee Chair.
 3. Secretary: The Secretary is responsible for the compilation of minutes of each quarterly meeting of the ____as well as those of the annual meeting of the Section and for the dissemination of those minutes to all Section members. The Secretary is responsible for coordinating correspondence between and among all Officers, Committee Chairs and any Liaison person(s) at the Academy as may be requested by the Officers, Committee Chairs or the Academy. The Secretary is also responsible for Dissemination of notification about all meetings of the Section

Membership.

C. Election of officers and Terms

1. Officers shall be elected from the members of the Section by a majority of those Section members voting in a Annual election called by the Chairperson.

2. Nominations shall be made by the Nomination Committee and/or by the Section membership.

3. Terms of office shall be for one year commencing on July 1 of each year. The initial Chairperson, Vice Chairperson and Secretary shall serve through June 30, 2000.

D. Executive Committee – The Executive Committee shall be Comprised of the Section Chairperson, Vice Chairperson, Secretary and chairpersons of the Section standing Committees, whose practice involves representation of People injured in mobile collisions.

Article II – Regulations Governing Committees

A. No committee shall assume to represent the Section before Any legislative body, in courts, or before any other tribunal Unless authorized to do so by the Executive Committee of The Section and the Board of Governors of the Academy.

B. Attendance Policy – Members of the Section may attend all Committee meetings.

C. Minutes and Reports

1. Each committee must keep minutes of its meetings, and a copy shall be filed with the NCATL Chief Executive Officer within five days after such Meeting by or through the Section Secretary.

2. Reports from the chairpersons of the committees must be received by the chairperson of the Section two weeks prior to Section meetings.

D. Attendance Records

1. Records of attendance of all meetings must be kept and reported in the minutes. These records should be available to the Section Chairperson upon

request to assist in making appointments for the coming year.

2. The Section Chairperson has the right to authorize committee chairpersons to replace inactive committee members when necessary.

E. Publicity and Speakers Bureau

1. Important action by a committee deemed to be newsworthy should be specially noted in the minutes or reports so that an appropriate news release covering the subject can be dispatched from the Academy office by the Section Chairperson.
2. The Academy receives requests from professional organizations, civic group, and others for speakers on various subjects. Committees are urged to arrange a list of speakers and subjects related to the work of their area. These names should be furnished to the Section Secretary.

F. Chairpersons of Committees

1. The Executive Committee shall select chairpersons for each committee. The Executive Committee and committee chairperson will appoint Members of the committees in the event an Insufficient number of Section members has Volunteered.
2. The chairperson of a committee shall preside at all meetings and shall direct the affairs of the group with the advice and consent of the Section Executive Committee.
3. The chairperson of a committee shall serve on the corresponding Academy Committee and report Section Committee activities to the Academy Committee and its Chair.
4. The Chairperson has the power to assign research work to members of the committee. The chairperson may appoint from the members of the committee or program area such subcommittees as needed with specific assignments of work projects, thus, allowing for broad participation in the work of the Section.

5. The Chairperson of the Education

Committee should either appoint a newsletter editor
To send articles to be published in Trial Briefs and
Around the State or the Section Chairperson should
Submit these articles.

6. Additional Responsibilities of committee chairpersons
a. Propose to the Section Chairperson new legislation or
a repeal of undesirable or unnecessary law in there
particular field, and

b. Aid in the continuing education of lawyers in their
respective fields by proposing seminar topics and
speakers.

G. Legislative Policy and Procedures – Committees are to assist the
Committee in obtaining passage or approved legislation by
Appearing before legislative committees on their areas of
Specialty.

Article III – General Business Meetings

A. Regular business meetings of committees may be held at such
Times and places as may be determined by the chairperson.
Meetings may be held at general meetings of the Academy but
Ordinarily they should not be scheduled at times in conflict with
Programs and general functions.

B. Plans for committee meetings at hotels, lodges, restaurants, or
Other locations (except small business meetings at law offices)
Should be given to the Executive Committee prior to the event
And all such arrangements must be approved in advance by the
Academy Administrative Executive.

Article IV – COMMITTEES

Standing and special committees may be established as the section
Membership or the Section Executive Committee shall authorize all
Section members are entitled to participate as members of any general
Standing committee.

The number, qualification, powers and duties of all committees as may
Be constituted shall be determined by the Section's general
membership or the Executive Committee. The members of such

committees as may be constituted shall be appointed by the Executive Committee and affected general standing committee chairpersons.

Article V – AMENDMENTS

These By-Laws may be amended or repealed by the affirmative vote of a Majority of the Board of Governors of the Academy at a regularly Scheduled Board meeting or at a special meeting called for that purpose, Provided that a written notice shall have been sent to each such member Of the Board at least ten days before such meeting, which notice shall State the proposed amendment or change which is proposed. Only such Changes shall be made as have been specified in the notice.

Article VI – MEMBERSHIP

Membership in the Civil Rights section is open to all members of the North Carolina Academy of Trial Lawyers including Affiliate and Legal Assistant Division members. Membership in NCATL is required.